

## **Joint Committee on Corrections - 2012**

### **Information for Legislative Institutional Visits**

Facility Name: Cremer Therapeutic Community Center			
Custody Level	Low	Warden	Cindy Steuber
Total Acreage	8	Address	689 Highway O
Acreage w/in Perimeter	1		Fulton, MO. 65251
Square Footage	Institution 42,256 Laboratory 2,200	Telephone:	573-592-4013
Year Opened	1994	Fax:	573-592-4019
Operational Capacity/Count (as of November 30, 2012)	180 / 180		
General Population Beds (capacity and count as of November 30, 2012)	N/A	Deputy Warden	N/A
Segregation Beds (capacity and count as of November 30, 2012)	4 / 2	Deputy Warden	N/A
Treatment Beds (capacity and count as of November 30, 2012)	180 / 180	Asst. Warden	Kim Crouch
Work Cadre Beds (capacity and count as of November 30, 2012)	N/A	Substance Abuse Unit Supervisor	Lisa Hayes
Diagnostic Beds (capacity and count as of November 30, 2012)	N/A	Chief of Custody	Captain Dave Topash
Protective Custody Beds (capacity and count as of November 30, 2012)	N/A		

#### **1. Capital Improvement Needs:**

- a. How would you rate the overall condition of the physical plant of the institution? **Fair to good.**
- b. What capital improvement projects do you foresee at this facility over the next six years? **Heating cooling system needs updated, some Interior walls need repaired. One shower is in need of upgrade.**
- c. How critical do you believe those projects are to the long-term sustainability of this facility? **In order to keep the facility safe, sanitary, and physically sound, these upgrades are very important.**

#### **2. Staffing:**

- a. Do you have any critical staff shortages? **Evening shift has had several staff out on extended leave for FMLA and other various reasons and had to temporarily assign some day shift officers to the evening shift to ensure minimum staffing and we have had overtime as a result. Substance Abuse Counselor I.**
- b. What is your average vacancy rate for all staff and for custody staff only? **All Staff - 4% Custody – 4%**

- c. Does staff accrual or usage of comp-time by staff effect your management of the institution? Yes, We have had to operate evening shift at minimal staffing levels for a while to ensure overtime is taken off, training requirements are met, etc.
- d. What is the process for assigning overtime to staff? The shift supervisor selects volunteers from the "volunteer list" which officers sign to work the overtime. If there are no volunteers on the list, the shift supervisor asks each officer, in order of seniority, if they wish to work the overtime. If still no volunteers are found, then the mandatory list is utilized. The list contains all officers on the shift. The officer listed on the top of the list, if on duty, is required to stay and work the overtime. If the person on the top of the list is not on duty, then the second person is utilized, and so on. Once an officer has worked the overtime (minimum of 1 hour), they are moved to the bottom of the list and everyone else is moved up.
- e. Approximately what percentage of the comp-time accrued at this institution does staff utilize as time off and what percentage is paid-off? 10% is paid 90% time off
- f. Is staff able to utilize accrued comp-time when they choose? Yes, as long as scheduling allows.

### 3. Education Services:

- a. How many (and %) of inmate students at this institution are currently enrolled in school? 65 offenders (36%) The rest have verified High School Diplomas or GED's.
- a. How many (and %) of inmate students earn their GED each year in this institution? In FY12, of 69 offenders at CTCC that took the GED test, 66 of them passed (96%).
- a. What are some of the problems faced by offenders who enroll in education programs? Mainly, a need for more one on one attention than what can be provided. Some have special needs; however, every attempt is made by staff to accommodate those needs.

### 4. Substance Abuse Services:

- a. What substance abuse treatment or education programs does this institution have? We serve as a short term treatment program, 3 months in length.
- b. How many beds are allocated to those programs? 180
- c. How many offenders do those programs serve each year? Approximately 720
- d. What percent of offenders successfully complete those programs? For FY12 84%
- e. What, in your opinion, is the biggest challenge to running a treatment program in a prison setting? Due to so many budget cuts it has become very difficult to provide adequate training to treatment staff.

### 5. Vocational Programs: N/A

- a. What types of vocational education programs are offered at this institution?
- b. How many offenders (and %) participate in these programs each year?
- c. Do the programs lead to the award of a certificate?
- d. Do you offer any training related to computer skills?

### 6. Missouri Vocational Enterprises: N/A

- a. What products are manufactured at this institution?
- b. How many (and %) of offenders work for MVE at this site?
- c. Who are the customers for those products?
- d. What skills are the offenders gaining to help them when released back to the community?

## 7. Medical Health Services:

- a. Is the facility accredited by the National Commission on Correctional Health Care? Yes, CTCC was accredited by NCCCHC in 2005. CTCC was reaccredited in 2008 and again in 2011.
- b. How many offenders are seen in chronic care clinics? 349 offenders were seen by physician and 344 were seen by a nurse for chronic care visits in the fiscal year 2011-2012. Many are seen in addition to their scheduled chronic care visit for follow up appointments specific to their need.
- c. What are some examples of common medical conditions seen in the medical unit? Hypertension, rashes, chronic pain, back pain/problems, headaches, allergy problems, constipation, and athlete's foot/jock itch.
- d. What are you doing to provide health education to offenders? Orientation and access to care education is provided upon arrival to CTCC. During each offenders first full week at CTCC, they attend a health fair for one hour where informational handouts are offered and the following topics are discussed: Access to medical care at CTCC, sexually transmitted diseases, HIV and AIDS, hazards of smoking, facts and benefits of smoking cessation, athlete's foot, dental care and hygiene, Hep C, TB and MRSA. The offenders are given opportunity to ask questions and time for discussion. Offenders are encouraged to come to medical for personal questions and concerns.

Education continues to be provided at clinical encounters. Offenders receive verbal instruction during nurse and physician sick call; handouts are readily available with specific education through nurse sick call. In addition, education specific to chronic diseases is given through chronic care clinics. Pre- and Post-test counseling is also given to offenders receiving HIV (exit, mandatory or voluntary) and Hep C lab tests.

- b. Have you had any cases of active Tuberculosis in this facility in the past year? If so, how did you respond? No
- c. Is the aging of the population affecting health care in prisons as it is affecting health care everywhere else? If yes, please explain Yes. We are seeing an older population of offenders. It is making an impact on our healthcare system by requiring more nursing and doctor visits, more involved and intensive care and more medication. It also affects our outcounts to specialists. We are finding our population in general has more health concerns.

## 8. Mental Health Services:

- a. How do offenders go about obtaining mental health treatment services? By making a request on an MSR (Medical Service Request) form. Staff can also refer offenders to mental health services based on their observations.
- b. How many successful suicides (and %) occurred here in the past year and what is being done to prevent suicides? No successful suicides or suicide attempts. Prevention includes educating staff through training and written material as well as educating offenders about suicide warning signs while in Orientation class during their first week.
- c. Approximately how many (and %) of the offenders in this institution are taking psychotropic medications? None (0%).
- d. How many offenders in this facility are chronically or seriously mentally ill and what is being done for them? In order to qualify to be assigned to CTCC, offenders must be a Mental Health score of 1 or 2, meaning none of them are chronically or seriously mentally ill.

9. What is your greatest challenge in managing this institution? As an institutional treatment center it is imperative that staff receive current training in the area of substance abuse. Budgetary constraints have prevented us from assisting staff with necessary training required by these specialized positions.
10. What is your greatest asset to assist you in managing this institution? Having an administrative team of staff who are dedicated to the mission of our facility.
11. What is the condition of the facilities' vehicle fleet? (mileage, old vehicles etc?)

We have:

1994 Dodge 15 passenger van with 87,281 miles  
2003 Ford 15 passenger van with 153,248 miles  
2000 Chevy Impala car with 107,160 miles (our only pool vehicle)  
2001 Ford Crown Vic with 128,039 miles  
2002 Ford Crown Vic with 111,247 miles

The 1994 Dodge Van has a lot of rust patches on it.

12. Assess the morale of your custody staff; high, medium, or low and please provide detailed explanation. **(Please have the Major answer)** Average. Time off is fairly easy to come by and overtime is low. Moral lower than in the past due to more staff shortages this year.
13. **Caseworkers:**
- A. How many caseworkers are assigned to this institution? 1
- B. Do you currently have any caseworker vacancies? No
- C. Do the caseworkers accumulate comp-time? Very rarely, if ever. The workload of the position itself normally does not require the person to work outside of core work hours.
- D. Do the caseworkers at this institution work alternative schedules? No
- E. How do inmates gain access to meet with caseworkers? Utilizing the "open door" schedule, or by writing a note with their request.
- F. Average caseload size per caseworker? 180
- # of disciplinary hearings per month? 49
  - # of IRR's and grievances per month? IRR's 1.08 (13 total for FY12) Grievances .08 (1 total for FY12)
  - # of transfers written per month? 0 (transfers at this facility are not handled by the CCW)
  - # of re-classification analysis (RCA's) per month? 0 (Offenders in an ITC do not receive ICA/RCA's)
- G. Are there any services that you believe caseworkers should be providing, but are not providing? No
- H. If so, what are the barriers that prevent caseworkers from delivering these services? N/A
- I. What type of inmate programs/classes are the caseworkers at this institution involved in? Impact of Crime on Victims classes (the full curriculum is not utilized, but individual lessons are presented by the CCW and/or IAC), Re-entry class on interviewing techniques and resume writing/job applications.
- J. What other duties are assigned to caseworkers at this institution? Grievances, guilty plea/legal forms, indigence, account balance transfers, unofficial letters of

incarceration, notary, visiting liaison, disciplinary hearings, intake processing, restorative justice activities. Due to this facility housing short term ITC offenders and utilizing Substance Abuse Counselors as case managers, the caseworker here does not complete TAP's or RCA's.

**14. Institutional Probation and Parole officers:**

- A. How many parole officers are assigned to this institution? 3
- B. Do you currently have any staff shortages? No
- C. Do the parole officers accumulate comp-time? No, if comp time is earned, they must flex it within the week it is earned.
- D. Do the parole officers at this institution flex their time, work alternative schedules? Yes / Yes
- E. How do inmates gain access to meet with parole officers? The parole officer calls them out for an interview at the time their court report is being written. If an offender has a question they can write it down or send a note to the parole officer asking to be seen. The parole officers provide 1 hour during Orientation when offenders can ask questions, and are on the wings one hour a week providing a reentry class during which questions can be asked.
- F. Average caseload size per parole officer? 60 Offenders
  - # of pre-parole hearing reports per month? None, however, based on our population CTCC utilizes court reports, and there was an average of 58 court reports completed per month in FY12.
  - # of community placement reports per month? N/A
  - # of investigation requests per month? 23 per month in FY12
- G. Are there any services that you believe parole officers should be providing, but are not providing? No. The officers provide reentry classes and orientation classes on a weekly basis. In order to ensure proper maintenance of their caseloads, including contacts with courts, Parole Board and offender family members, their time is limited.
- H. If so, what are the barriers that prevent officers from delivering these services? N/A
- I. What type of inmate programs/classes are the parole officers at this institution involved in? One hour during new offender Orientation per week, and one hour of reentry class per week, that provides an in depth explanation of each probation/parole stipulation. This year IPO's screened CTCC offenders for the Families and Offenders Reunited (FOR) program that is available in St. Louis.

15. Please list any other issues you wish to discuss or bring to the attention of the members of the Joint Committee on Corrections. Nothing at this time.

16. Does your institution have saturation housing? If so, how many beds? No

**17. Radio/Battery Needs:**

- a. What is the number of radios in working condition? 45 (All New)
- b. Do you have an adequate supply of batteries with a good life expectancy? Yes (All New)
- c. Are the conditioners/rechargers in good working order? Yes (All New)